



# United Nations Population Fund

Executive Board Orientation Briefing

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Chief, Executive Board Branch

# UNFPA Executive Board Branch

- ▶ **The UNFPA Executive Board Branch (EBB)**, as part of the Division of Governance and Multilateral Affairs, acts as the **UNFPA Secretariat for the Executive Board**.
  - ▶ liaises with Executive Board members on UNFPA matters.
  - ▶ prepares the UNFPA-related documentation (both UNFPA and joint reports) for Executive Board sessions each year.
  - ▶ manages the UNFPA Segment during the Board sessions.
  - ▶ organizes informal briefings and consultations on UNFPA matters.
  - ▶ contributes the UNFPA elements to the Annual Workplan and Programme of Work of the Executive Board.

# Executive Board Branch team

- ▶ The Executive Board Branch (EBB) acts as UNFPA Secretariat for the Executive Board.

- ▶ Chief, Executive Board Branch - Ms. Silvia da Rin Pagnetto.



- ▶ Senior Editorial Advisor - Mr. Horst Rutsch.



- ▶ Board and Governance Advisor - Ms. Isabelle Hentic.



- ▶ Editorial Associate - Ms. Lourdeth Ferguson.



- ▶ Administrative Assistant - Ms. Imelda Katjomuise.



# Executive Board Calendar 2017

- ▶ Each of the three sessions of the Executive Board in 2017 includes a UNFPA Segment (lasting usually 1-2 days).
- ▶ First Regular Session (30 January - 3 February 2017)
  - ▶ UNFPA SEGMENT (1 February 2017)
  - ▶ UNFPA SPECIAL EVENT (2 February 2017)
- ▶ Annual Session (30 May - 9 June 2017)
- ▶ Second Regular Session (5 - 11 September 2017)

# Executive Board Calendar 2017

- ▶ **Key UNFPA informal consultations on the new Strategic Plan**

(based on the UNFPA roadmap towards the new strategic plan presented to the Board at SRS 2016)

- ▶ **At FRS 2017 (1 February) - Executive Board briefing on the UNFPA Strategic Plan, 2018-2018**

- ▶ **April and May (TBC) - briefings on UNFPA strategic plan and on integrated budget**

- ▶ **At Annual Session 2017**

- ▶ Informal consultation on the draft UNFPA Strategic Plan, 2018-2021

- ▶ Informal consultation on the draft UNFPA Integrated Budget, 2018-2021

- ▶ **Following the informal consultations at AS 2017, UNFPA will finalize and translate the strategic plan and integrated budget.**

- ▶ **At SRS 2017 - Submission of UNFPA Strategic Plan and Integrated Budget, 2018-2021 to Executive Board for final approval.**

# Executive Board Calendar 2017

- ▶ First Regular Session (30 January - 3 February 2017)
- ▶ UNFPA SEGMENT (1 February 2017)
  - ▶ UNFPA Executive Director's statement
    - ▶ Opening Statement of the Executive Director is at the heart of each UNFPA segment.
  - ▶ Country programme documents and extensions (presented at all three sessions)
  - ▶ Recommendations of the Board of Auditors (annual update on UNFPA follow-up)

# Sessions of the Executive Board

## ▶ Annual Session (30 May - 9 June 2017)

- ▶ UNFPA Executive Director's statement (introduces his annual report)
- ▶ Annual Report (AR) of the UNFPA Executive Director  
(presents annual progress and cumulative review of implementation of UNFPA Strategic Plan 2014-2017)
- ▶ Oversight reports and corresponding Management Responses (MR)
  - ❑ Evaluation - AR of Director of UNFPA Evaluation Office, and MR
  - ❑ Audit & Investigation - AR of Director, UNFPA Office of Audit and Investigation Services, and MR
  - ❑ Ethics - AR of UNFPA Ethics Office, and MR

## ▶ Second Regular Session (5-11 September 2017)

- ▶ UNFPA Executive Director's statement (usually dedicated to financial issues)
- ▶ Funding commitments to UNFPA
  - ▶ Report on contributions by Member States and others to UNFPA and revenue projections for 2017 and future years

# UNFPA country programme documents

- ▶ **One-session review and approval process of CPDs is based on Executive Board decision 2014/7.**
  - ▶ UNFPA country programme documents (CPDs) can be presented at any of the three sessions for review and approval by the Executive Board.
- ▶ **Executive Board members review draft CPDs ahead of Board session**
  - ▶ Draft UNFPA CPDs posted on website for review **12 weeks before each session.**
  - ▶ Board members have **3 weeks** to submit comments on UNFPA CPDs to EBB.
  - ▶ Board comments considered by UNFPA in finalizing CPDs before translation (E/F/S).
  - ▶ Final UNFPA CPDs posted on website 6 weeks (translations 4 weeks) before Board session.
- ▶ **Executive Board approves UNFPA CPDs in plenary at Board session**
  - ❑ Due to the 1 January start date for most programmes of cooperation, vast majority of new CPDs <sup>8</sup> are presented at the Second Regular Session.



# UNFPA Executive Board Website

- ▶ The [UNFPA Executive Board website](#) is a useful tool for UNFPA-related Board documents and information on UNFPA meetings on Board-related matters.
- ▶ [Upcoming Executive Board events](#)
  - ▶ Information on upcoming and past UNFPA-related Board meetings and events are on the website.
- ▶ [Session documents](#)
  - ▶ Board documents are posted in original language of submission **6 weeks before each session**.
  - ▶ Translations are available **4 weeks before each session** (in all six official UN languages).
  - ▶ CPDs are translated into three languages only (E/F/S) but follow the same time frames.
- ▶ [Decisions](#)
  - ▶ All Executive Board decisions are available on the website (going back to 1994).
- ▶ [Reports on sessions](#)
  - ▶ All reports on previous Board sessions are available on the website (going back to 1994)
- ▶ The UNFPA Executive Board website is currently being revamped. A new, more dynamic version of the website will be launched shortly.



**Thank you.**