## UNFPA Overview of Mechanisms for Reporting Wrongdoing

<table>
<thead>
<tr>
<th>What to report allegation</th>
<th>Where to report</th>
<th>How to report wrongdoing</th>
</tr>
</thead>
</table>
| 1. Proscribed practices of Fraud, Corruption, Collusion, Coercion, Obstruction, Unethical behavior or conduct (other than those mentioned below) | • Director, OAIS  
• Or to Supervisor who then reports to Director, OAIS | • **Confidential web-based hotline** – only accessible by selected OAIS staff:  
  o On [www.unfpa.org](http://www.unfpa.org), at the bottom of each page, click on “Report wrongdoing”; also available on each country office website  
  o Click on the icon on the dedicated ‘audit and investigation” page on the UNFPA website [https://www.unfpa.org/audit-and-investigation](https://www.unfpa.org/audit-and-investigation)  
  o Go directly [http://web2.unfpa.org/help/hotline.cfm](http://web2.unfpa.org/help/hotline.cfm)  
  *Note: the confidential helpline is available in five of the six official languages of the United Nations on unfpa.org and in the UN official languages most widely spoken in the corresponding country office. Anonymous reporting is possible*  
• Dedicated **investigation hotline email address**: investigationshotline@unfpa.org – only accessible by selected OAIS staff  
• Given the Covid19 impact, in person visits at the OAIS office are suspended until further notice  
• Given the Covid19 impact – please refrain from sending physical mail until further notice  
  By mail marked as “Confidential” to the Director, OAIS  
  UNFPA Office of Audit and Investigation Services (OAIS)  
  for the attention of the Director, OAIS  
  605 Third Avenue  
  New York, NY 10158, USA  
  • To the dedicated OAIS fax at +1 (212) 297 4938  
  • **By telephone** to the OAIS-dedicated voicemail at +1 (212) 297 5200 |
| 2. Proscribed practice of unethical conduct or behavior: Harassment, sexual harassment, abuse of authority, discrimination | • Director, OAIS | • **Same as 1** |
| 3. Proscribed practice of unethical conduct or behavior: Sexual exploitation and sexual abuse (SEA) | • Director, OAIS | • **Same as 1**  
• Allegations have to be reported to OAIS immediately! |
| 4. Retaliation | • Ethics Office | • **By email** to Ethics.office@unfpa.org  
• **In person** to the Ethics Office;  
• **By mail** marked as “Confidential” to the Ethics Advisor. |