

Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"
From: "Claudia Briones" <claudia.briones@unwomen.org>
Date: 1/17/2014 11:12 AM
To: <lukashkova@unfpa.org>
CC: "Tanya Ghani" <tanya.ghani@unwomen.org>, <pronko@unfpa.org>, <cherkun@unfpa.org>, "Tanya Ghani" <tanya.ghani@unwomen.org>, <ehsan@unfpa.org>

Dear Olga,

Thank you for your patience on this matter and apologies once again for the delays on our part. We have discussed internally and would like to confirm that in principle we will approve the no cost extension request so please proceed with project activities. There are some clarifications and additional information we will require however in order to process all the paper work and formalize approval.

We would be grateful if you could confirm that the total budget for 2014 is **\$311,766.00** and indicate whether this amount also includes monitoring and evaluation activities and miscellaneous costs since budget for these items was not disaggregated by year in the budget you submitted. Additionally, we would be grateful if you could clarify what amount of the total budget for 2014 will be covered by the UNTF and what amount by implementing partners and indicate whether you foresee any unspent balance by the end of the project implementation period.

Lastly there are some discrepancies between the budget you submitted when you requested the NCE until 2015 and the latest budget you submitted on the 9th January. These discrepancies can be found both in terms of the reported amounts of expended budget (the latest budget does not seem to provide exact amounts but rather rounded up figures and is also missing some expenditures that were included in the first budget) and in relation to the years in which amounts were expended. In this respect we would require you to carefully review the latest submitted budget to ensure all expenditures are correctly and accurately reflected both in amounts and year of expenditure and also disaggregate monitoring and evaluation activities and miscellaneous costs by year and resubmit to us at your earliest convenience.

Thanking you in advance,

Best,

Claudia

From: Volha Lukashkova [<mailto:lukashkova@unfpa.org>]
Sent: Thursday, January 16, 2014 9:03 AM
To: Katsuhiro Kaneko
Cc: Farida Deif; pronko@unfpa.org; cherkun@unfpa.org; Tanya Ghani; Claudia Briones; ehsan@unfpa.org
Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Katsuhiro,

I sincerely apologise for spamming you with messages from Belarus. Nevertheless, please kindly let us know when could we expect information regarding project no cost extension. Now it is the middle of January and we can't proceed with the implementation of project activities. Every day less time is left for project implementation and the schedule of activities is becoming more and more intensive throughout year 2014.

Thank you very much for your understanding and support.

With best regards,

Olga Lukashkova
Project Manager
UNFPA Belarus

From: Katsuhiro Kaneko [<mailto:katsuhiro.kaneko@unwomen.org>]
Sent: Friday, January 10, 2014 6:25 AM
To: lukashkova@unfpa.org
Cc: Farida Deif; pronko@unfpa.org; cherkun@unfpa.org; Tanya Ghani; Claudia Briones; ehsan@unfpa.org
Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Ms. Lukashkova,

Greetings from the UN Trust Fund and wish you a happy new year!

Thank you very much for sharing with us the revised work plan. We will review and get back to you.

Kind regards,

Katsuhiro

From: Volha Lukashkova [<mailto:lukashkova@unfpa.org>]
Sent: Thursday, January 09, 2014 10:07 AM
To: Katsuhiro Kaneko
Cc: Farida Deif; pronko@unfpa.org; cherkun@unfpa.org; Tanya Ghani; Claudia Briones; ehsan@unfpa.org
Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Katsuhiro,

We are glad to share with you Work Plan for 2012-2014 for UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus". The revised plan was discussed and agreed with national partners and participating UN agencies.

We would be glad to hear about your decision on no cost extension in nearest future for us to continue immediately with project activities implementation.

Thank you in advance.

With kind regards,

Olga Lukashkova



UNFPA - because everyone counts.

Ms. Olga Lukashkova
*Project
Manager*
*Projects on domestic
violence prevention and
ensuring gender equality*
United Nations Population Fund
Minsk
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<http://www.unfpa.org>

From: Katsuhiro Kaneko [<mailto:katsuhiro.kaneko@unwomen.org>]

Sent: Wednesday, December 25, 2013 5:54 AM

To: ehsan@unfpa.org; lukashkova@unfpa.org

Cc: Farida Deif; pronko@unfpa.org; cherkun@unfpa.org; Tanya Ghani; Claudia Briones

Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Ms. Ehsan,

Greetings from the UN Trust Fund and hope this finds you well.

Thank you very much for your email.

We understand considering the current festive season preparation of the revised work plan require time. We have noted we expect receiving it around the 3rd week of January.

Again, please accept our apology for the significant delay on our part.

Wish you pleasant holiday and happy new year.

Kind regards,

Katsuhiro

From: Nuzhat Ehsan [<mailto:ehsan@unfpa.org>]

Sent: Friday, December 20, 2013 6:20 AM

To: Katsuhiko Kaneko; lukashkova@unfpa.org

Cc: Farida Deif; pronko@unfpa.org; cherkun@unfpa.org; Tanya Ghani; Claudia Briones

Subject: Re: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Ms. Katsuhiko,

Thank you for your message.

We take note that the no cost extension has been granted up to December 2014.

However as we have been waiting to hear from TF on this issue for a while now, your request of 19 Dec for a revised work plan up to December 2014 can be submitted only next year as there are very few working days left of this year and several UNCT partners are already on leave.

We will therefore submit the revised work plan after orthodox Christmas around 3rd week of January. I hope this arrangement will be satisfactory.

Best regards, Nuzhat



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Ms. Nuzhat Ehsan

UNFPA Representative for
Ukraine, Country Director for
Belarus

United Nations Population Fund

Kyiv

Ukraine

Tel: +380 44 253 0053

Fax: +380 44 253 1316

<http://www.unfpa.org>

The United Nations Population Fund: Delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.

On 12/19/2013 5:17 AM, Katsuhiko Kaneko wrote:

Dear Ms. Lukashkova,

Greetings from the UN Trust Fund and hope this finds you well.

Once again our sincere apology for the significant delay with the process of reviewing your request for no cost extension.

The internal meeting has reviewed your request for seventeen (17) months of the no cost extension. The requested duration of the no cost extension is to make up for the time lost in completing the registration of the project with the government prior to the commencement of the project, which was outside the control of the UNCT Belarus; and the grantee has been well on track with the project implementation afterwards.

Unfortunately, the maximum duration of the no cost extension that the UN Trust Fund would approve is for **twelve (12) months until the end of December 2014**. Thus, we would like to kindly request the UNCT Belarus to submit to us a more realistic work plan for 2014 prior to our approval, showing how much the UNCT intends to spend.

Once again, please accept our sincere apology for the delay and the inconvenience that has been caused to you.

Kind regards,

Katsuhiro

From: Katsuhiro Kaneko
Sent: Tuesday, December 17, 2013 1:18 AM
To: lukashkova@unfpa.org; Claudia Briones
Cc: Farida Deif; ehsan@unfpa.org; pronko@unfpa.org; cherkun@unfpa.org; Tanya Ghani
Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Ms. Lukashkova,

Greetings and hope this finds you well.

My profound apology for the delay with the process.

We aim to reach our final decision and inform you of the result of your request for no cost extension hopefully latest by Wednesday this week.

Kind regards,

Katsuhiro

From: Volha Lukashkova [<mailto:lukashkova@unfpa.org>]
Sent: Thursday, December 12, 2013 4:28 AM
To: Claudia Briones
Cc: Katsuhiro Kaneko; Farida Deif; ehsan@unfpa.org; pronko@unfpa.org; cherkun@unfpa.org
Subject: FW: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Claudia,

I would kindly ask you assistance to get any information about our request for no-cost extension of the project, which has been sent to UN Trust Fund in August this year.

It is very important to us due to the fact that formally based on the Agreement between UN TF and UNFPA the project should be finished on December 31, 2013. The mentioned above request provides justifications for project no-cost extension. If we will not receive an answer from UN TF in nearest time, officially we will not be able to continue project implementation starting from January 1, 2014.

Thank you in advance for your attention to our matter and looking forward to your reply.

With kind regards,

Olga



UNFPA - because everyone counts.

Ms. Olga Lukashkova
*Project
Manager*
*Projects on domestic
violence prevention and
ensuring gender equality*
United Nations Population Fund
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<http://www.unfpa.org>

From: Volha Lukashkova [<mailto:lukashkova@unfpa.org>]

Sent: Monday, December 02, 2013 10:34 AM

To: 'Katsuhiko Kaneko'

Cc: 'Farida Deif'; 'Claudia Briones'; 'ehsan@unfpa.org'; 'pronko@unfpa.org'; 'cherkun@unfpa.org'

Subject: FW: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Katsuhiko,

We would be very happy to hear news regarding our request for no-cost extension.

Please, let us know if anything else is needed from our side for you to proceed with our request.

With kind regards,



UNFPA - because everyone counts.

Ms. Olga Lukashkova
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*Projects on domestic
violence prevention and
ensuring gender equality*
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From: Volha Lukashkova [<mailto:lukashkova@unfpa.org>]
Sent: Thursday, November 28, 2013 5:29 PM
To: 'Katsuhiro Kaneko'
Cc: 'pronko@unfpa.org'; 'cherkun@unfpa.org'
Subject: FW: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Katsuhiro,

We would be very happy to hear news regarding our request for no-cost extension.

Please, let us know if anything else is needed from our side for you to proceed with our request.

With kind regards,



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Ms. Olga Lukashkova
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Manager*
*Projects on domestic
violence prevention and
ensuring gender equality*
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From: Volha Lukashkova [<mailto:lukashkova@unfpa.org>]
Sent: Friday, November 22, 2013 10:29 AM
To: 'Katsuhiro Kaneko'
Cc: 'Farida Deif'; 'ehsan@unfpa.org'; 'pronko@unfpa.org'; 'cherkun@unfpa.org'; 'Claudia Briones'
Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Katsuhiro,

Thank you very much for your letter.

1. The amount in the last line in the revised Plan combines Indirect Costs and Administrative Agency Fee (62 654,00 USD). The amounts are the same as approved in the proposal:

XI. Indirect cost 53 804,00 USD

XII. Administrative Agency's Fee 8 850,00 USD

2. The revised Plan shows 4 time periods (June-Dec 2012, 2013, 2014, Jan-May 2015), therefore Miscellaneous expenses are

allocated accordingly. Totally, the shown amount is the same as approved in the proposal: 14 500,00 USD.

Please, advise if we have to re-formulate the mentioned above lines in the submitted revised Working Plan in order to be in line with your requirements.

With kind regards,

Olga Lukashkova



UNFPA - because everyone counts.

Ms. Olga Lukashkova
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and ensuring gender equality
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From: Katsuhiko Kaneko [<mailto:katsuhiko.kaneko@unwomen.org>]

Sent: Thursday, November 21, 2013 10:31 PM

To: lukashkova@unfpa.org

Cc: Farida Deif; ehsan@unfpa.org; pronko@unfpa.org; cherkun@unfpa.org; Claudia Briones

Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Ms. Lukashkova,

Greetings and hope this finds you well.

First of all, my sincere apology for not getting back to you sooner and significant delay in the review process of your request for no cost extension. I have been swamped with so many priority tasks for months that have prevented me from securing sufficient time on your request.

Next week I should be able to prioritise your NCE request and get back to you with specific feedback.

But, before that I would like to just give you some heads-up and hope you could start working on it in advance.

When I had a chance to briefly review your annual work plan for the no cost extension period, I noticed budget reallocation under some of the management / operational cost such as Indirect Costs and Miscellaneous, which is not normally allowed for the no cost extension.

In the initially approved budget plan, the budget has already been allocated under these budget categories to the maximum percentage.

I am also aware, you have had some budget revision for the year 1 and some balance, which might give some margin. But, I have to cross check between this Y1 revised budget; 2012 revised Annual Work plan; 2013 Annual Work Plan and revised plan for the NCE period next week. Nonetheless, please kindly revisit the budget guidelines of the UN Trust Fund and make sure no additional amount is allocated under these categories that have budget ceiling.

In case these budget revisions fall within the initially approved budget amount under percentage restricted budget categories, it would be easier for me to expedite the process. Otherwise, we need to request the further revision on this part.

Once again, please kindly accept my apology for the delays and inconvenience that have been caused to you and I hope we could finish this as soon as possible.

Kind regards,

Katsuhiro

Kind regards,

Katsuhiro

Katsuhiro Kaneko (Mr)
Information Systems Analyst and Europe and Central Asia
Portfolio Officer



UN Trust Fund to End Violence against Women
United Nations Entity for Gender Equality and the
Empowerment of Women
(UN Women)
Email: [katsuhiro.kaneko\[at\]unwomen.org](mailto:katsuhiro.kaneko@unwomen.org)
Webpage: www.unwomen.org

<https://grants.unwomen.org>

From: Volha Lukashkova [<mailto:lukashkova@unfpa.org>]

Sent: Tuesday, November 19, 2013 8:37 AM

To: Katsuhiko Kaneko; Claudia Briones

Cc: Farida Deif; ehsan@unfpa.org; pronko@unfpa.org; cherkun@unfpa.org

Subject: FW: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Katsuhiko and Claudia,

We would be very glad to hear from you regarding our request on project no cost extension, which has been sent to UN Trust Fund in August 2013. It is very important for us for further planning and project implementation.

All our previous correspondence are attached below for your easy reference. Let us know if anything else should be done from our side.

Thank you very much in advance for your response.

With kind regards,

Olga Lukashkova

Projects Manager

UNFPA Belarus

From: Katsuhiko Kaneko [<mailto:katsuhiko.kaneko@unwomen.org>]

Sent: Monday, August 12, 2013 5:34 PM

To: haplichnik@unfpa.org

Cc: dzesiatava@unfpa.org; lukashkova@unfpa.org; cherkun@unfpa.org; Farida Deif; Sanaka Samarasinha; Tatsiana Piachko

Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Ms. Haplichnik,

Greetings from UN Trust Fund. My apology for not getting back to you sooner.

We acknowledge the receipt of the request.

As for the second installment, we will address this as soon as possible this week.

Kind regards,

Katsuhiko

From: Tatyana Haplichnik [<mailto:haplichnik@unfpa.org>]

Sent: Tuesday, August 06, 2013 4:40 AM

To: Katsuhiko Kaneko

Cc: dzesiatava@unfpa.org; lukashkova@unfpa.org; cherkun@unfpa.org; Farida Deif; Sanaka Samarasinha; Tatsiana Piachko

Subject: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Mr. Kaneko,

With the reference to our earlier correspondence please see attached:

- the official letter on behalf of the UN Country Team in Belarus with the request and justification for no-cost extension, as well as for the 2nd tranche signed by the UN Resident Coordinator and UNFPA Representative in Belarus Mr. Sanaka Samarasingha;
- a work-plan for the requested extension period, including planned expenditures.

Please let us know if any additional information/clarifications are needed.

Sincerely

Tatyana



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Ms. Tatyana Haplichnik
Programme Analyst
United Nations Population Fund
in Belarus
O: (375 17) 327 45 27
F: (375 17) 327 45 08
<http://www.unfpa.by>

The United Nations Population Fund: Delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.

From: Katsuhiko Kaneko [<mailto:katsuhiko.kaneko@unwomen.org>]

Sent: Wednesday, June 19, 2013 1:08 AM

To: dziesiątava@unfpa.org

Cc: haplichnik@unfpa.org; lukashkova@unfpa.org

Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Mses. Dzesiatava and Haplichnik,

Greetings from the UN Trust Fund.

For your additional note, in order for us to consider the request for no cost extension, we request the grantee to submit the following documents:

1. **The most recent financial report** – to give a sense of how much unspent funds there will be towards the end of the current grant period (31 December, 2013).
2. **A narrative report** to give an update on activities that have successfully been completed, and the remaining activities that will be completed in no-cost extension period,
3. **A work-plan and spending plan** for the requested extension period.

4. **Official Request Letter for No Cost Extension** addressed to UN Trust Fund Deputy Manager, Farida Deif, providing a strong justification for the request.

As for the documents mentioned in point 1 and 2, both narrative and financial reports have been already submitted to us. Therefore, I would appreciate it very much if you please kindly send us the official request letter, and work plan and spending plan for the no cost extension period.

Looking forward to receiving the documents soon.

Kind regards,

Katsuhiro

From: Katsuhiro Kaneko
Sent: Tuesday, June 18, 2013 11:56 AM
To: dziesiatava@unfpa.org
Cc: haplichnik@unfpa.org; lukashkova@unfpa.org
Subject: RE: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Mses. Dzesiatava and Haplichnik,

Greetings and hope this finds you well. My sincere apology for not getting back to you sooner.

I have indeed received the email from Ms. Haplichnik but I have overlooked this. I would appreciate it very much if you could allow me for a couple of days to look into the request.

My number is +1 917 484 8040

Skype: wirajaya_idris

Once again, my apology for the delay in our response.

Kind regards,

Katsuhiro

From: Galina Dzesiatava [<mailto:dziesiatava@unfpa.org>]
Sent: Tuesday, June 18, 2013 11:48 AM
To: Katsuhiro Kaneko
Cc: haplichnik@unfpa.org; lukashkova@unfpa.org
Subject: FW: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Mr. Kaneko,

Please see below the message that was sent to you by the UNFPA Programme Analyst in Belarus, Mrs. Tatyana Haplichnik on May 30, 2013, where we request the no-cost extension for the project currently implemented in Belarus with the support of UN Women and the possibility of the second tranche transfer.

Please advise whether you received the message and when we should expect the feedback.

Also I tried calling you today at +1917 484 80 32, but was forwarded to the mailbox. Please advise whether this is the right number on which you could be reached.

Thank you for your kind assistance in this matter.

Best regards,

g

From: Tatyana Haplichnik [<mailto:haplichnik@unfpa.org>]

Sent: Thursday, May 30, 2013 3:18 PM

To: 'Farida Deif'

Cc: 'Katsuhiro Kaneko'; 'Galina Dzesiatava'; 'Nuzhat Ehsan'

Subject: UN Trust Fund Project "Developing National Capacity to Counteract Domestic Violence in the Republic of Belarus"

Dear Ms. Deif,

I'm writing to you with regard to the project "Developing national capacity to counteract domestic violence in Belarus" administered by UNFPA on behalf of the UN Country Team in Belarus.

UNFPA has submitted to the UN Trust Fund both annual narrative (March 2013) and financial (April 2013) reports for the Project in accordance with the signed Standard Administrative Arrangement for Multi-donor Trust Funds and Joint Programmes using Pass-Through Fund Management. Following the submission of these reports we would like to draw your attention to the following issues:

1. As the UN Trust Fund was kept informed the implementation of the project was delayed due to the project registration with the Ministry of Economy of the Republic of Belarus, and was registered as the technical assistance project by the Government with the starting date May 2012 (some activities had been carried out in March and April). The duration of the Standard Administrative Agreement between the UN Trust Fund for Women and UNFPA signed in October 2010 is 01 January 2011 - 31 December 2013. Taking into consideration the delay in the beginning of the project implementation we are asking the Trust Fund for a non-cost extension until May 2015 (the issue is also covered by the narrative project report) with the respective amendment of the Standard Administrative Agreement.
2. Taking into account that the project implementation is now going in accordance with the project document and the fact that this year Annual Work Plan was developed based on the assumption that the funds of the 2nd installment of 310, 289.00 USD will become available in 2013, we are kindly asking the Trust Fund to review the original Schedule of Payments (Annex B to the Standard Administrative Arrangement for Multi-donor Trust Funds and Joint Programmes using Pass-Through Fund Management) and consider transferring this installment at the Fund's earliest convenience so that the project can be implemented as planned.

Please let us know if you need any additional information in order to make the decision on the issues described above.

Thank you in advance for your attention to this important for us matter.

Sincerely,

Tatyana



UNFPA - because everyone counts.

Ms. Tatyana Haplichnik
Programme Analyst
United Nations Population Fund
in Belarus
O: (375 17) 327 45 27
F: (375 17) 327 45 08
<http://www.unfpa.by>

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Attachments:

Belarus Project _UN Trust Fund_revised work plan 2012-2014_dated 8 Jan 2....docx	80.0 KB
TF_AWP 2013 - EN.XLSX	63.3 KB