

**Subject:** RE: Request for no cost extension for project UZJ02 in Nepal

**From:** "Tanya Ghani" <tanya.ghani@unwomen.org>

**Date:** 8/29/2012 10:21 PM

**To:** <umalla@unfpa.org>

**CC:** "Meryem Aslan" <meryem.aslan@unwomen.org>, <apant@unfpa.org>, <'clerc@unfpa.org'>, <'pant@unfpa.org'>, <'grandet@unfpa.org'>, <'pdewan@unicef.org'>, <'mcfarlane@unfpa.org'>, "Amal Saqer Tillawi-Toubeh" <amal.tillawi@unwomen.org>

Dear Upama,

Thank you for your patience. I am writing to inform you that the UN Trust Fund to End Violence against Women has approved the no-cost extension requested by UNCT Nepal for the period 1 August 2012 – 31 July 2013.

However, I would like to flag the following to your attention:

1. The 2011 Annual Progress Report (APR) states that the UNCT shall request disbursement of the next tranche following approval of the no-cost extension. Please note that a request for the disbursement of the next tranche should be made once the UNCT has utilized up to 80 per cent of the tranche amount disbursed in early 2012. The request should also be accompanied by a financial statement certifying the expenditure, as well as an updated spending plan for the remaining implementation period.
2. UN Trust Fund grantees are authorized to make variations not exceeding 20 per cent on any expense line item of the approved project budget without seeking prior approval. Under no conditions can budget reallocation requests be approved if: (i) the total budget allocated is exceeded, or (ii) there is an addition of a new expense line item to the original approved budget. For any budget variations that result in exceeding the 20 per cent threshold, and subject to the above-mentioned constraints, the UNCT Nepal is requested to notify and seek approval from the UN Trust Fund Secretariat.
3. There are several inconsistencies between the work plans and financial spending plan submitted for the August 2012 – July 2013 implementation period. Some of these have been detailed below, and the UNCT is requested to rectify and resubmit the relevant documents at the earliest.

**a. Financials according to the certified financial statements:**

There is a discrepancy between the first tranche amount noted in the annual report and the total amount noted in the certified reports submitted to date (US\$ 411,397 and US\$ 407,883 respectively).

**b. Financials according to the work plan:**

i. The total expenditure planned from August 2012 – July 2013 according to the submitted work plans is US\$ 407,865.

That is, of the US\$1,009,937 total grant amount, US\$ 371,966 has been spent, and US\$ 407,865 plans to be spent from August 2012 – July 2013. Kindly explain the remaining US\$ 230,106 that not is included in the work plans or expenditures to date.

**c. Financials according to the financial spending plan:**

i. The total grant amount is listed as US\$ 960,532. This is different from the total approved grant amount. Kindly explain the discrepancy.

ii. According to the financial spending plan, a total of US\$ 387,235 has been spent by end of 2011. There is a discrepancy in the amount of US\$ 15,269 between what is reported in the revised financial spending plan and what was reported in the latest certified financial report (US\$371,966 spent to date). What accounts for the difference in reported expenditure amounts?

iii. The planned 2012 expenditures total US\$ 320,123. The planned 2013 expenditures total US\$ 237,291. Thus, the total planned expenditures until July 2013 amount to US\$ 557,414.

iv. Assuming that the information in the spending plan for 2012 and 2013 is correct, a total of US\$ 557,414 will be spent until the end of the programme. Combined with the US\$ 387,235 already spent as per the certified financial reports, this brings the anticipated grand total to US\$ 944,649. The UN Trust Fund will then consider that the total project cost has been reduced by US\$ 65,288 (US\$1,009,937 - US\$ 944,649). Kindly confirm.

v. The 2013 work plan states the total cost as US\$ 162,095. However, the financial spending plan states the costs for the same period as US\$ 237,291. What accounts for the US\$ 75,196 difference? Which number is correct?

vi. The August-December 2012 work plan states the total cost as US\$ 245,770. However, the revised budget plan states costs for the entire year at US\$ 320,123. Kindly explain and rectify the discrepancy in the amount of US\$ 74,353.

4. Clarification is also requested regarding the following aspects of the submitted work plans:

**i. *Activity 1.1.8: Support to GoN in preparation of Regulations of Domestic Violence Act***

This activity appears to have been completed in 2010 with the adoption of the Domestic Violence (Crime and **Punishment**) Regulation on September 6, 2010. As such, it should no longer appear in the 2012 and 2013 work plans.

**ii. *Activity 1.2.1: Ensure GBV screening in health posts***

As the rape kits were distributed to health workers in 2010, it would be important to know what

kind of follow-up is expected in 2012 and 2013 to ensure that GBV screening is being conducted. Beyond the rape kits, what else is being assessed and reported by the health workers?

**iii. Activity 2.2.1: Establish resource and information points at VDC level**

Now that the RIPs have been established, what exactly will the follow-up activity entail? It is assumed that the focus should now turn to mining data (in terms of how the information points are being used, especially as registers are being maintained to track traffic).

**iv. Activity 2.2.4 Mobilize media for awareness raising**

The activity is proposed to be continued in 2012 and 2013, however no funds have been allocated to it. Please clarify whether this activity will be funded through matching funds by UN Women.

5. As plans are made to extend project activities for another year, it is requested that attention should be paid to the following:

Supporting evidence to back many strong, positive statements made on progress towards outputs is missing from the submitted annual reports. If data is not being systematically collected to support these claims, then efforts should be directed in 2012 and 2013 to gather supporting data in order to make evidence-based statements. If data is being collected and analyzed, it would be important to include this information in the body of the actual annual reports. For example:

Under Outcome 2, the 2011 APR mentions that “the extensive mobilization of community networks resulted in increased awareness on GBV issues both among rights holders and duty bearers” (2011 APR, p.12). However, there is no evidence provided to back this statement. What is the evidence that awareness has increased? As you are aware, simply carrying out the activity does not guarantee the desired result. Furthermore, while nearly 2,500 community members were “oriented” on existing community/district level multi-sector response (meaning of orientation is unclear as well), how this translated into “demand for GBV related cases have increased” is also unclear.

Similarly, the report states that there “has been increased awareness on GBV through the dissemination of advocacy materials, establishment of GBV Resource and Information Points and formation of committees and mobilization of community psycho social workers and various means of media.” (2011 APR, p.14). While conducting large scale public awareness campaigns is a key activity, its contribution towards the outcome – supportive attitudes in the communities re: GBV – is missing. This would entail providing evidence of demonstrated increase in awareness, for example, through using pre- and post-questionnaires among the population in the target areas, for example.

Under Outcome 1, output 1.1, it is stated that pre- and post-tests have been conducted for all trainings that have clearly demonstrated an increase of [service providers and duty bearers] knowledge and skills. While quantitative evidence may be included in supporting documents and annexes, it would be important to include this information in the body of the actual annual report.

I remain at your disposal should you have any questions or requests for clarification on the above and look forward to hearing back from you.

Best regards,

Tanya

Tanya Ghani

UN Trust Fund to End Violence Against Women

UN Women

866 U.N. Plaza

New York, NY 10017

917-484-8017

**From:** Upama Malla [mailto:umalla@unfpa.org]

**Sent:** Monday, July 30, 2012 7:25 AM

**To:** Tanya Ghani

**Cc:** Meryem Aslan; apant@unfpa.org

**Subject:** FW: Request for no cost extension for project UZJ02 in Nepal

**Importance:** High

Dear Tanya,

We were trying to reach out to you through the email mentioned below.

We realized that there was small mistake and it did not reach you.

We have submitted, as mentioned below documents to be considered for a no-cost- extension.

Would it be possible to acknowledge the receipt of this email?

Warm Regards



UNFPA - because everyone counts.

**Ms. Upama Malla**

Gender Program Officer

United Nations Population  
Fund

O: 977-1-5523880 ext 60421/  
9801056034

F: 977-1-5523985

<http://www.unfpa.org>

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*UNFPA, the United Nations Population Fund, is an international development agency that promotes the right of every woman, man and child to enjoy a life of health and equal opportunity. UNFPA supports countries in using population data for policies and programmes to reduce poverty and to ensure that every pregnancy is wanted, every birth is safe, every young person is free of HIV/AIDS, and every girl and woman is treated with dignity and respect.*

**From:** Upama Malla [mailto:umalla@unfpa.org]

**Sent:** Monday, July 30, 2012 2:35 PM

**To:** 'meryem.aslan@unwomen.org'; 'tanya.ghami@unwomen.org'

**Cc:** 'tanya.ghami@unwomen.org'; 'katsuhiko.kaneko@unwomen.org'; 'clerc@unfpa.org'; 'pant@unfpa.org'; 'grandet@unfpa.org'; 'Catherine Breen Kamkong'; 'Purna Shresthaa'; 'pdewan@unicef.org'; 'Aruna Pant'; 'mcfarlane@unfpa.org'; 'Anju Shrestha'

**Subject:** FW: Request for no cost extension for project UZJ02 in Nepal

**Importance:** High

Dear Meryem,

We have submitted, as mentioned below documents to be considered for a no-cost- extension.

We are waiting for your response for no cost extension for project UZJ02 in Nepal .

Would it be possible to acknowledge the receipt of this email?

Also previous email to Tanya Ghami, UN Women returned back. Would it be possible to share this email to her too?

Warm Regards,



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**Ms. Upama Malla**

Gender Program Officer

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**From:** Upama Malla [mailto:umalla@unfpa.org]

**Sent:** Thursday, July 26, 2012 5:41 PM

**To:** 'meryem.aslan@unwomen.org'

**Cc:** 'tanya.ghami@unwomen.org'; 'katsuhiko.kaneko@unwomen.org'; 'clerc@unfpa.org'; 'pant@unfpa.org'; 'grandet@unfpa.org'; 'Catherine Breen Kamkong'; 'Purna Shrestha'; 'pdewan@unicef.org'; 'Aruna Pant'; 'mcfarlane@unfpa.org'; 'Anju Shrestha'

**Subject:** Request for no cost extension for project UZJ02 in Nepal

Dear Meryem,

Attached herewith is the additional documents for your reference. Request letter for no cost extension of the project from UNFPA Representative and financial narratives of 2011.

We look forward for your response,

Warm Regards,



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**Ms. Upama Malla**

Gender Program Officer

United Nations Population  
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**From:** Upama Malla [mailto:umalla@unfpa.org]

**Sent:** Tuesday, July 24, 2012 5:51 PM

**To:** 'meryem.aslan@unwomen.org'

**Cc:** 'tanya.ghami@unwomen.org'; 'katsuhiko.kaneko@unwomen.org'; 'clerc@unfpa.org'; 'pant@unfpa.org'; 'grandet@unfpa.org'; 'Catherine Breen Kamkong'; 'Purna Shresthaa'; 'pdewan@unicef.org'; 'Aruna Pant'; 'mcfarlane@unfpa.org'

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Dear Meryem,

In the absence of Mr. Phillipe Clerc, Humanitarian Response Specialist, I have taken the liberty to write to you in his behalf.

Thank you for your mail regarding documents that needs to be submitted to be considered for a no-cost- extension. We have attached herewith the mentioned documents:

1. An official letter from the Ministry of Women and Children Social Welfare agreeing for the no-cost-extension
2. The latest financial and narrative reports
3. A spending plan and work plan for the period of no-cost-extension

We hereby request for no cost extension for project UZJ02 in Nepal and sincerely hope to receive a positive decision soon.

Thank you.

Regards,



UNFPA - because everyone counts.

**Ms. Upama Malla**

Gender Program Officer

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Attachments:

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